



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर
Indian Institute of Technology Bhubaneswar
Argul, Bhubaneswar – 752050

web: www.iitbbs.ac.in

F.No. 2-30/Covid-19/2020-Estt.

Date: 05.06.2020

Administrative Notification Number 140/2020

In pursuance of approval of the Competent Authority, this is to notify all about the Standard Operating Procedure (SOP) to be followed by the Returnee(s) to the Campus with respect to quarantining:

1. Faculty/Staff and their Family Members:

(a) Returning from outside Country-

Stay in Hotels earmarked for Quarantine at Bhubaneswar or Jatni for 14 days followed by RT-PCR test.

(b) Returning to Campus other than Jatni and Bhubaneswar-Cuttack twin City

- (i) RT-PCR test negative with Home observation for 14 days and reporting to the medical unit every 48 hours. Test to be done after arrival at Bhubaneswar on Institute doctor's prescription and production of Aadhaar Card.
- (ii) In case the guest is found to be positive with COVID 19 then host also should stay away from the Campus, in case the host goes to receive the guest.
- (iii) Children below 10 years can be exempted from RT-PCR test, but they may be advised to remain at home for 7 days.
- (iv) In Campus and off Campus employees also need to undergo RT-PCR test if they go out of Jatni and Bhubaneswar-Cuttack areas or if any guests visit them. If the guest is RT-PCR test negative, then the test is exempted for the employee.

2. Students:

- (a) All the Research Scholars and Project students staying at Jatni or Bhubaneswar-Cuttack would be allowed after initial Screening at Institute Medical Unit, with a restriction to only Academic area.
- (b) All Research Scholars whoever are Hostel Boarders coming from outside would have to undergo RT-PCR test upon arrival and would be allowed into the Campus only upon test result is negative, followed by Hostel Quarantine for 14 days.
- (c) Undergraduate and Post Graduate students from outside areas need to follow the instruction 2(b), upon announcement of the beginning of Academic session or on Campus Examination. As the tests can be done in limited numbers so they may be called at batches when the academic session starts.

All those coming from outside States/Country should get themselves registered at Odisha Govt. Covid-19 portal before planning their journey.

- Institute discourages the movement of Campsites to other districts or States unless it is a Medical Emergency.
- All the returnee(s) to the campus shall require to execute an undertaking to abide by the guidelines of the Institute.
- In case of failure in observing the guidelines, the individual would be sent to the Government Quarantine Centres.

These Instructions will be in place until further notice



Registrar

To

All the Faculty, Officers and Staff
All the Students

Undertaking
(Faculty/Officers/Staff)

I, _____ E.C: _____

(Designation) _____, School / Section _____

hereby do undertake that, I / my family member shall abide by all the guidelines as notified by the Institute with respect to management of COVID-19 Quarantining. In case of any failure to do so, I / my family member would be sent to the Government quarantining centre.

Date:

Signature